There will be a meeting of the Fire Services Management Committee at 2.00pm on Monday 14 July 2008, in Room US-G-03, Ground Floor, LFEPA, 169 Union Street, London SE1 OLL.

## Apologies

Please notify your political group office (see contact telephone numbers below) if you are unable to attend this meeting, so that a substitute can be arranged and catering numbers adjusted, if necessary.

Labour:Aicha Less:020 7664 3263 email: aicha.less@lga.gov.ukConservative: AngelaPage:020 7664 3264 email: angela.page@lga.gov.ukLiberal Democrat:Evelyn Mark:020 7664 3235 email: evelyn.mark@lga.gov.ukIndependent:Group Office:020 7664 3224 email: independent.group@lga.gov.uk

## **Attendance Sheet**

Please ensure that you sign the attendance register, which will be available in the meeting room. It is the only record of your presence at the meeting.

## Location

A map showing the location of London Fire and Emergency Planning Authority is printed on the back cover.

## Contact

Clive Harris (Tel: 020 7664 3207, Fax: 020 7664 3232, email: clive.harris@lga.gov.uk)

**Carers' Allowance:** As part of the LGA Members' Allowances Scheme a Carer's Allowance of up to  $\pounds4.93$  per hour is available to cover the cost of dependants (i.e. Children, elderly people or people with disabilities) incurred as a result of attending this meeting.

**Hotels:** If you wish to stay overnight in London, discounted hotel rates are available through the Local Government Travel Club (consult your own authority for information). Alternatively, accommodation can be booked through Hotelzon, tel. 01962 844004, fax 01962 860974.